

**"DOOBIZ**

**“DOOBIZ”(Bobcat)**

**Dealer portal**

Compact  
Equipment



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This document provides a step-by-step manual to utilize DOOBIZ dealer portal. This manual will explain process in detail with images for better understanding. By reading this user manual, users will be able to easily navigate the website.

Users will be able to place order the following processes:

# Start

## 1. Home

There are four(4) options in "Status" Menu like following

Home
News/Event
Q&A(Not available)
Price book

### First, Home

No. (번호)	Area	Product	Title	File	Writer	Date	Count
34	LA	Bobcat	Bobcat Company Parts Price Update(DOM83)		이금주	2015-02-16	48
33	SEA	Bobcat	Bobcat Company Parts Price Update(DOM83)		이금주	2015-02-16	26
31	LA	Bobcat	Recommended Parts List for S450		이금주	2014-03-28	38
30	SEA	Bobcat	Recommended Parts List for S450		이금주	2014-03-28	23
29	SEA	Bobcat	[Update] What is SCAC Code and How to use SCAC Code		이금주	2014-02-07	22
28	LA	Bobcat	What is SCAC Code and How to use SCAC Code		이금주	2013-12-05	31
26	SEA	Bobcat	What is SCAC Code and How to use SCAC Code		이금주	2013-10-25	29
25	LA	Bobcat	Bobcat Parts Ordering Change (Oracle to SAP Conversion)		APE ADMIN	2013-10-07	42
24	SEA	Bobcat	Bobcat Parts Ordering Change (Oracle to SAP Conversion)		APE ADMIN	2013-10-07	11
22	LA	Bobcat	Doosan Shipping Discrepancy Report (SDR) Policy		APE ADMIN	2013-05-07	24

## Second, News/Event

last logon time : 2015.07.21 13:04

New Window | Corporate Directory | Search Menu | log

Parts

Home Order SDR Status Parts Search

News/Event

Q&A

Price book

Search Write

Date Title Writer Product ALL

No.	Area	Product	Title	File	Writer	Date	Count
34	LA	Bobcat	Bobcat Company Parts Price Update(DOM83)		이금주	2015-06-09	63
33	SEA	Bobcat	Bobcat Company Parts Price Update(DOM83)		이금주	2015-06-09	36
32	LA	Portable Power	Doosan Portable Power Parts list(Effective : July 1, 2014)		이금주	2014-06-19	43
31	LA	Bobcat	Recommended Parts List for S450		이금주	2015-06-09	46
30	SEA	Bobcat	Recommended Parts List for S450		이금주	2015-06-09	26
29	SEA	Bobcat	[Update] What is SCAC Code and How to use SCAC Code		이금주	2014-02-07	23
28	LA	Bobcat	What is SCAC Code and How to use SCAC Code		이금주	2013-12-05	31
26	SEA	Bobcat	What is SCAC Code and How to use SCAC Code		이금주	2013-10-25	29
25	LA	Bobcat	Bobcat Parts Ordering Change (Oracle to SAP Conversion)		APE ADMIN	2013-10-07	44

## Third, Price Book

last logon time : 2015.05.27 14:52:24

이금주(I0214326) | New Window | Corporate Directory | Search Menu | log

Parts

Home Order SDR Status Parts Search

Price Book

Search Write

Date Title Writer Product Bobcat

No.	Area	Product	Title	File	Writer	Date	Count
29	SEA	Bobcat	Hazardous Material List		이금주	2015-05-14	5
28	LA	Bobcat	Material Master List_4		이금주	2015-04-27	10
27	LA	Bobcat	Material Master List_3		이금주	2015-04-27	3
26	LA	Bobcat	Material Master List_2		이금주	2015-04-27	3
25	LA	Bobcat	Material Master List_1		이금주	2015-04-27	16
24	SEA	Bobcat	Material Master List_4		이금주	2015-04-27	6
23	SEA	Bobcat	Material Master List_3		이금주	2015-04-27	0
22	SEA	Bobcat	Material Master List_2		이금주	2015-04-27	1
21	SEA	Bobcat	Material Master List_1		이금주	2015-04-27	2

## 2. Order

There are four(4) options in "Status" Menu like following

Create Order

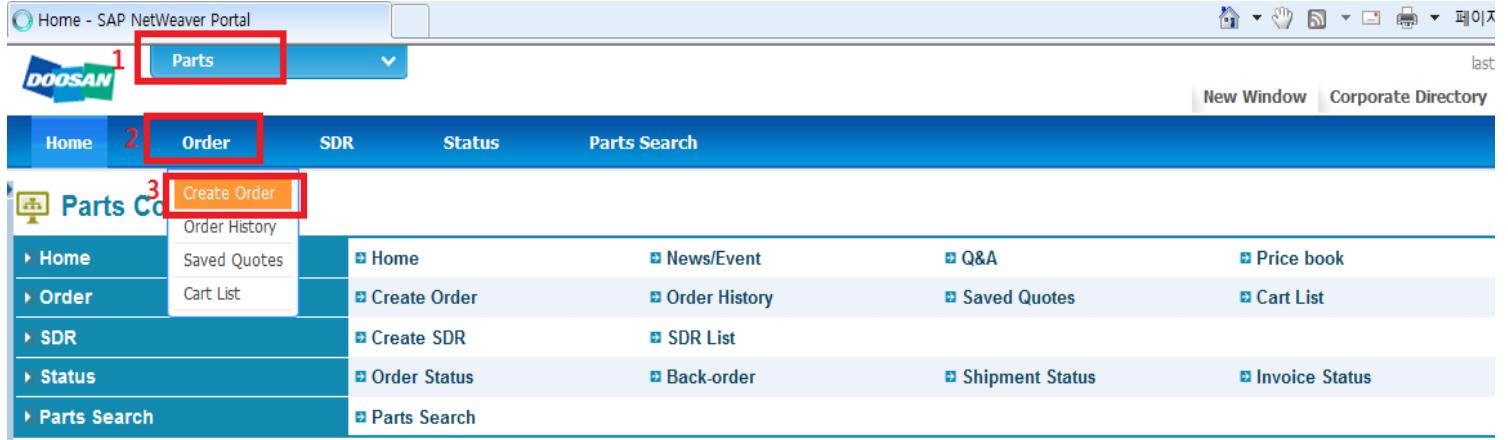
Order History

Saved Quotes(Not available)

Cart List(Not available)

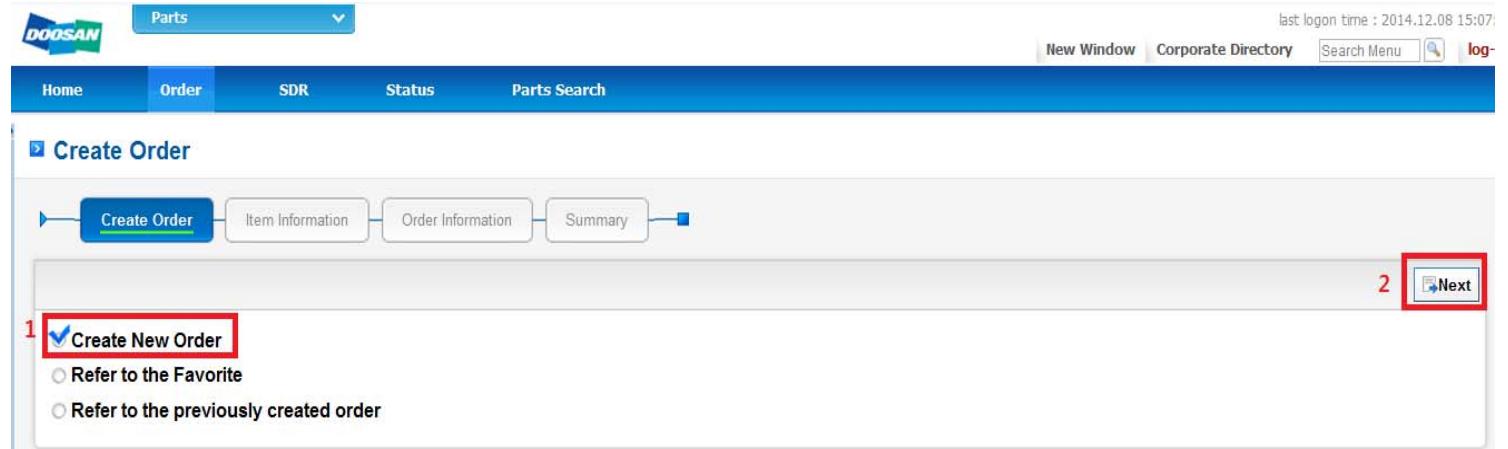
### First, Create Order

#### 1. Parts > Order > Created Order



The screenshot shows the SAP NetWeaver Portal interface. The top navigation bar includes a 'DOOSAN' logo, a 'Parts' button (1), and a 'Order' button (2). A red box highlights the 'Order' button. Below the navigation bar is a blue header bar with 'Home', 'Order' (2), 'SDR', 'Status', and 'Parts Search'. A red box highlights the 'Order' button in the header. The main content area shows a 'Parts Catalog' icon and a 'Create Order' button (3), which is also highlighted with a red box. A dropdown menu for 'Order' is open, showing options like 'Home', 'Saved Quotes', 'Create Order' (highlighted with a red box), 'Create SDR', 'Order Status', and 'Parts Search'. To the right of the dropdown are several links: 'Home', 'News/Event', 'Q&A', 'Price book', 'Create Order', 'Order History', 'Saved Quotes', 'Cart List', 'Create SDR', 'SDR List', 'Order Status', 'Back-order', 'Shipment Status', and 'Parts Search'.

#### 2. Create New Order > Next



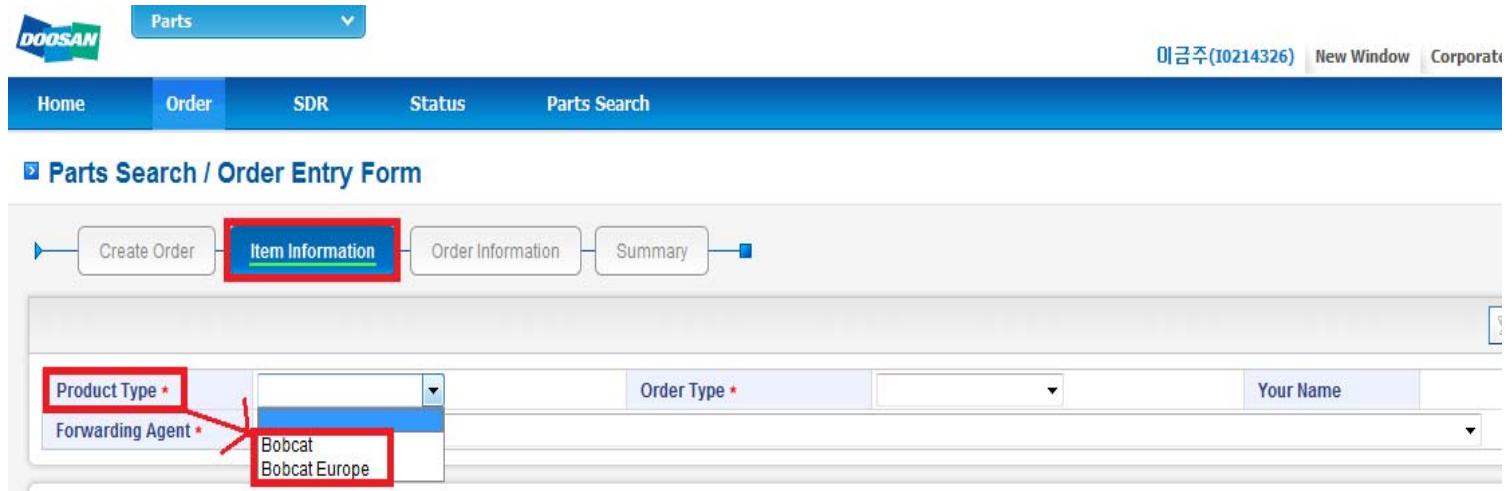
The screenshot shows the 'Create Order' step. The top navigation bar is identical to the previous screenshot. The main content area has a blue header bar with 'Home', 'Order' (highlighted with a red box), 'SDR', 'Status', and 'Parts Search'. Below the header is a section titled 'Create Order' with a sub-section 'Create New Order'. A red box highlights the 'Create New Order' checkbox. Below the checkbox are two radio buttons: 'Refer to the Favorite' and 'Refer to the previously created order'. At the bottom right of the content area is a 'Next' button (2), which is also highlighted with a red box.

### 3-1. First, you should select "Bobcat" or "Bobcat Europe" between the two options in Product Type.

Bobcat > If bobcat part is sourced from US, please select it

Bobcat Europe> If bobcat Parts sourced from Europe, please select it.

And when you search Bobcat item in Doobiz, you had better to search both "Bobcat" and "Bobcat Europe" option in order to check stock availability.



Parts

Home Order SDR Status Parts Search

미금주(I0214326) New Window Corporate

Parts Search / Order Entry Form

Create Order Item Information Order Information Summary

Product Type \* Forwarding Agent \* Order Type \* Your Name

Bobcat Bobcat Europe

### 3-2. Bobcat (Sourced from US)

If you select Bobcat option, you should select

Order Type, SCAC Code, Forwarding Agent and Ship Method. (Mandatory option)

Product Type *	Bobcat	Order Type *		Your Name
SCAC Code *				
Forwarding Agent *				
Ship Method				

#### -Order Type

Please note that 5% rush fee (surcharge) is being charged depending on order type, not on the carrier mode like UPS, DHL, et. And you can check \*Lead time of each order class below.

**CLASS 1** is an emergency machine out of service within the warranty period. These orders are shipped with the dealer responsible for freight costs and are subject to 5% rush fee.

**CLASS 2** is an emergency machine out of service, not under warranty. These orders are shipped with dealer responsible for freight costs and are subject to 5% rush fee.

**CLASS 3** is breakdown, non-emergency order. Freight costs are the responsibility of the dealer.

**CLASS 4** is stock a weekly replenishment order. Ground freight(Trucking charge in USA) is free of charge to own freight forwarder of dealer in USA International and/or air freight cost remain the responsibility of the dealer

> Lead Time(From Order date to shipping date) : **All dates are based on Working day and on condition that stock is available at the moment.** **Lead time means From the date of order created To the date of commercial inv created**

> CL1&2 (1~2days), CL3 (3~5days), CL4 (If you have own forwarder in US, 5~7days and If you don't have own forwarder in US, lead time is flexible according to container booking date)  
 > Please note that you should refer Hazardous Material List in **Price Book menu** when ordering via AWB. Because Hazardous items can't ship via Air and only Ocean freight applicable  
 If you submit Class1/2/3(Air freight) order with Hazardous Material, Total lead time can be delayed as they will be stuck in the system without allocating stock.

No.	Area	Product	
30	SEA	Bobcat	Hazardous Material List of Europe
29	SEA	Bobcat	Hazardous Material List of US

**-SCAC Code : ONLY BELOW OPTION IS AVAILABLE, DO NOT SELECT OTHER OPTIONS**

[AIR DHL NXA] DHL NEXT DAY AIR : Express(Courier) Service

[AIR UPS NXA] UPS NEXT DAY AIR A: Express(Courier) Service

[AIR EMER ECO] EMERY ECONOMY (UPS SCS): Not Express but Normal Air by Emery Economy, UPS SCS

[TRK UPS NS] UPS STANDARD TRUCK : Only available, On condition that dealer has own freight forwarder in US and wants to deliver the shipment to their own freight forwarder location.(Must choose freight forwarder in the field "Forwarding Agent")

[SEA INTL NL] INTERNATIONAL: Stock order via SEA(Ocean) by Kuehne Nagel

Order type	SCAC Code	Class option		Freight charge(Pre-paid)	Freight charge(Collect)
Air	Express	[AIR DHL NXA] DHL NEXT DAY AIR	Class 1~4	CL1~2, Rush fee 5%	Added on Inv. using Bobcat acct
		[AIR UPS NXA] UPS NEXT DAY AIR AM	Class 1~4	CL1~2, Rush fee 5%	Added on Inv. using Bobcat acct
	Normal	[AIR EMER ECO] EMERY ECONOMY (UPS SCS)	Class 1~4	CL1~2, Rush fee 5%	Added on Inv. using Bobcat acct
Ocean	SEA	[SEA INTL NS] INTERNATIONAL	Class 4 Only	N/A	N/A
Truck	Truck	[TRK UPS NS] UPS STANDARD TRUCK	Class 1~3	CL1~2, Rush fee 5%	Added on Inv. using Bobcat acct
		[TRK UPS NS] UPS STANDARD TRUCK	Class 4	N/A	Free of Charge

**-Forwarding Agent:** If you don't have freight forwarder in US or don't want to use own freight forwarder in US then **choose "No Select" option**. If you want to deliver the shipment to your own freight forwarder in US, then **choose your nominated forwarder**.

\*If you want to add new forwarding agent in Doobiz, you should send "**Detail Information**" to CSR via email so that you can select new forwarding agent when you place order.

\*Please note that **any inquiry or official communication with forwarder should be gone through dealer and deliver the message to CSR(Doosan/Bobcat)**. No direct communication allowed between forwarder and principal "Detailed Information" to register forwarder.

All the information should be to receive the freight at sight.

**-Name: Forwarder name**

**-Address: DELIVERY-TO address. Delivery location to receive the freight. NOT the business office**

**-Contact person/number: Person in charge who receives the freight**

**-So, please send the Detail information to CS So that your forwarder can add in your master data.**

[Detail information]
Name :
Address :
Postal Code/City :
State:
Country :
Contact number :
Contact person :

## -Ship Method

**Complete shipment:** Only available for Air shipment per 1 single order,

**Ocean Stock order NOT applicable for Complete Shipment.**

**BKO Complete shipment:** First shipment will be arranged to ship with available parts at the moment right away when orders are entered. And then rest of back order will be shipped later. And backorder parts, they will be shipped as multiple shipment according to SCAC code of order after parts has stocked.

**Please keep in mind about three comment below.**

**\*Ship direct parts can be shipped alone even if you select two options above**

**(Complete shipment/ BKO complete shipment)**

Your order with "Complete Shipment" option includes both distributed parts as well as ship-direct parts, this might result in multiple simultaneous shipments. Your choices are as follows:

1. Proceed without changes, be aware that if this order is being shipped directly to the country it might result in multiple international shipments.
2. Change your ship-to to your assigned freight forwarder in the USA, in this case the freight forwarder can consolidate the multiple shipments into a single international shipment.
3. Create a separate order for the ship-direct items in your order.

Please choose to proceed in the manner most convenient.

**\*Parts stock status can be changed according to priority of order class.**

**\*All mandatory options should be selected.**

## 3-3. Bobcat Europe (Sourced from EU)

If you select Bobcat Europe option, you should select **Order Type**.

Once shipment is ready at Fiege warehouse, Fiege team will send e-mail notification for **"shipping Instruction" to dealer.**

It is different from process in Bobcat US. We do not have option for freight pre-paid in Europe.

**\*Additionally, if you want to change or add e-mail address of notification for shipping Instruction, please contact with sales manager or CS to update the address in the system.**

Please Note that you should arrange forwarder to collect the freight at Fiege warehouse regardless of selection of shipment method and carrier. Fiege team will email "shipping instruction" once freight is ready.

Product Type *	Bobcat Europe	Order Type *		Your Name
Shipment Method *		Carrier		
Complete dlv	<input type="checkbox"/>			

## -Order Type

MACHINE BREAK DOWN

EMERGENCY

ECONOMIC

STOCK

## -Shipment Method

Not applicable

## -Carrier

Not applicable

There are three option(Truck/Ocean/Air)

In case of Air Courier service(DHL, TNT etc.), dealer's account no must be prepared.

(If you don't have account no, you should contact with Freight forwarder and arrange to collect the parts at Fiege

#### 4. Please click step 1~4 like below.

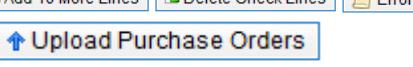
Parts Search / Order Entry Form

>Create Order   Item Information   Order Information   Summary

Product Type *	Bobcat	Order Type *	CLASS3	Your Name																				
SCAC Code *	[AIR EMER ECO] EMERY ECONOMY																							
Forwarding Agent *	Kuehne - Nagel.Inc (01 France)																							
Ship Method	Complete Shipment																							
Shipping Instruction(within 60 characters)																								
Simulation is now in progress. .....																								
3 <input type="button" value="Simulation"/> <input type="button" value="Add 10 more Lines"/> <input type="button" value="Delete Checked Item"/>																								
<table border="1"> <tr> <th></th> <th>Item</th> <th>Order Part No.</th> <th>Supply Part No</th> <th>Descripción</th> <th>Quantity</th> <th>Unit</th> <th>MOQ</th> <th>Item Category</th> <th>Net Weight</th> </tr> <tr> <td><input type="checkbox"/></td> <td>000010</td> <td>7251807</td> <td><input type="button" value=""/></td> <td></td> <td>1</td> <td></td> <td></td> <td></td> <td></td> </tr> </table>						Item	Order Part No.	Supply Part No	Descripción	Quantity	Unit	MOQ	Item Category	Net Weight	<input type="checkbox"/>	000010	7251807	<input type="button" value=""/>		1				
	Item	Order Part No.	Supply Part No	Descripción	Quantity	Unit	MOQ	Item Category	Net Weight															
<input type="checkbox"/>	000010	7251807	<input type="button" value=""/>		1																			

#### Explanation of Function Buttons in Order Creation

- Add 10 More Lines** : Add 10 more lines to the list to create multiple orders.
- Delete Checked Lines** : Delete selected items from the list.
- Error Report** : Error are recorded in this list.
- Update Purchase Order** : create multiple orders at once by uploading an excel file.



**Upload Purchase Orders**

\* Upload file form  
- Microsoft Excel(97-2003) file only.  
- Do not use header information.

	A	B
1	Order part No	Qty
2	0203290005	2
3	000326-25M	3
4	000329-34X	1
5	0202741005	3
6	000324-65N	4
7	000326-10V	5

#### 5. Please click "Next" button.

Parts  

last logon time : 2014.12.15 17:24:14  
0이정호(10214326)   New Window   Corporate Directory   Search Menu   log-off

Home   Order   SDR   Status   Parts Search

Parts Search / Order Entry Form

Create Order   Item Information   Order Information   Summary

Product Type *	Bobcat	Order Type *	CLASS4	Your Name	Dax Engineering Co. (Pvt.) Ltd.,																												
SCAC Code *	[AIR DHL NXA] DHL NEXT DAY AIR																																
Forwarding Agent *	AMERICAN CARGO EXPRESS (200 Scott Street Elk Grove Village IL 60007 USA)																																
Ship Method	Complete Shipment																																
Shipping Instruction(within 60 characters)																																	
4 <input type="button" value="Simulation"/> <input type="button" value="Add 10 more Lines"/> <input type="button" value="Delete Checked Item"/> <input type="button" value="Error Report"/> <input type="button" value="Upload Purchase Orders"/> <input type="button" value="Excel"/>																																	
<table border="1"> <tr> <th></th> <th>Item</th> <th>Order Part No.</th> <th>Supply Part No</th> <th>Descripción</th> <th>Quantity</th> <th>Unit</th> <th>MOQ</th> <th>Item Category</th> <th>Net Weight</th> <th>Country of Origin</th> <th>In Stock</th> <th>Net Price</th> <th>Subtotal</th> </tr> <tr> <td><input type="checkbox"/></td> <td>000010</td> <td>7252807</td> <td><input type="button" value=""/></td> <td></td> <td>1</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </table>						Item	Order Part No.	Supply Part No	Descripción	Quantity	Unit	MOQ	Item Category	Net Weight	Country of Origin	In Stock	Net Price	Subtotal	<input type="checkbox"/>	000010	7252807	<input type="button" value=""/>		1									
	Item	Order Part No.	Supply Part No	Descripción	Quantity	Unit	MOQ	Item Category	Net Weight	Country of Origin	In Stock	Net Price	Subtotal																				
<input type="checkbox"/>	000010	7252807	<input type="button" value=""/>		1																												

## 6. Enter "PO No" and leave "shipping instruction" if needed. And click "Next" button.

### Order Information

Navigation: Create Order → Item Information → Order Information → Summary

Product Type	Bobcat	Order Type	CLASS4
PO No. *	<input type="text"/>	Ship Address *	DAX ENGINEERING CO. (PVT.) LTD (223 Nawala Road Narahenpita Colombo 5 10 00500 Sri Lanka)
Incoterms	FCA	Payment	T/T In Advance

Shipping Instruction(within 60 characters)

Total Amount : 9.98 USD Total Weight : 0.010 KG

Item	Order Part No.	Supply Part No	Descripción	Quantity	Unit	MOQ	Item Category	Net Weight	In Stock	Net Price	Subtotal
000010	7251807	7251807	SEAL	1	EA	1		0.0 KG	No	9.98	9.98

## 7. Click "Create Order" to finalize the order.

### Summary

Navigation: Create Order → Item Information → Order Information → Summary

Product Type	Bobcat	Order Type	CLASS4
PO No.	DDD	Ship Address	DAX ENGINEERING CO. (PVT.) LTD (223 Nawala Road Narahenpita Colombo 5 10 00500 Sri Lanka)
Incoterms	FCA	Payment	T/T In Advance
Your Name	Dax Engineering Co. (Pvt.) Ltd.,	SCAC Code	[AIR DHL NXA] DHL NEXT DAY AIR
Forwarding Agent	AMERICAN CARGO EXPRESS (200 Scott Street Elk Grove Village IL 60007 USA)	Ship Method	Complete Shipment

Shipping Instruction

Total Amount : 9.98 USD Total Weight : 0.010 KG

Item	Order Part No.	Supply Part No	Descripción	Quantity	Unit	MOQ	Item Category	Net Weight	In Stock	Net Price	Subtotal
000010	7251807	7251807	SEAL	1	EA	1		0.0 KG	No	9.98	9.98

## 8. After a sales order is created, a confirmation message will pop up as below.

Navigation: Order → Return → Status → Parts Search

Summary

Confirmation Message: 웹 페이지의 메시지  
CBT\_EMR Order 2000166893 has been saved

Product Type	Bobcat	Order No.	2000166893
PO NO *	test po 123	Ship Date	2011-05-04
Your Name *	CBT_SEA	Ship To	AVERITT EXPRESS

Order Notes

Total Amt. :

Item	Order Part No	Supply Part No	Description	Quantity	Unit	Min	In Stock	Net Price	List Price	Subtotal
000010	0203220020	0203220020	TUBING L2B2N	1	EA	0	IN	20.00		

## Second, Order History



## Parts

last logon time : 2015.05.27 14:52:24

이금주(I0214326)

### New Window

## Corporate Directory

## Search Menu



log-c

Home

## Order

SDR

## Status

## Parts Search

## Order History

Search

Product Type	All 	Order Type	All 
PO No.	<input type="text"/>	Parts No	<input type="text"/> 
SO No.	<input type="text"/>	Period	2015.05.01  ~ 2015.05.27 

Order Type	SO No.	PO No.	Order Date	Order Time	Item
CLASS3	2000860798	TME-BCP-A1505	2015.05.26	09:02:45	
CLASS3	2000860640	TME-BCP-A1504	2015.05.25	09:28:10	
CLASS4	3001039875	TME-BCP-S1503	2015.05.08	16:05:42	
CLASS4	3001039860	TME-BCP-S1502	2015.05.08	15:39:09	
CLASS2	2000848872	TME-BCP-E1502	2015.05.07	13:04:52	

SAP Business Portal - Windows Internet Explorer

Search

**Order Detail**

		<a href="#">Place Order</a>	<a href="#">Order Confirmation</a>	<a href="#">Proforma Invoice</a>	<a href="#">Close</a>
Product Type	Bobcat	Order Type	CLASS3		
Order Date	2010-05-26	Your Name	Taiwan Metrics Engineering Co., Ltd		
PO No.	TME-BCP-A1505	SO No.	2009060798		
Shipping method		Currency			
Ship complete	Yes	SCAC Code	AIR EMER ECO		
Ship Address	No.26, Songhsia Rd., Linkou Dist., New Taipei City.				
Forwarding Agent					

**Currency**

USD

**Shipping Instruction**

Please be shipped with 2009060798

**Total Amount: 1,591.29 USD**

Item	Order Part No.	Supply Part No.	Description	Quantity	Unit	Unit Price	Subtotal	Currency
10	680301	680301	CYLINDER, LIFT	3	EA	530.43	1,591.29	USD

### 3. Create SDR

DOOSAN Parts

Home Order SDR Status Parts Search

Create SDR SDR List

There are two options in SDR manu like following

Create SDR  
SDR List

#### First, Create SDR

> You can create "SDR claim document" like following.

Step 1. Please select Claim Reason that you want.

DOOSAN Parts Wildcat Machinery Inc. 10214326 last logon time : 2015.05.29 13:22:37.000000000  
Home Order SDR Status Parts Search

**SDR Create**

**Claim Reason \***  Wrong Parts  
SDR Target \*  Damaged  
Other Charge Qty difference  
Ordered in Error

Please include any other charges in next "Comments" section with detailed explanation.

Invoice No	Line Item	Part No.	Descripción	SDR Qty	Org Qty	UoM	Price	Subtotal	Doc. Date
NO DATA.									

Step 2. And click .

#### SDR Create

Save

Claim Reason \* Wrong Parts  
SDR Target \*   
Other Charge Please include any other charges in next "Comments" section with detailed explanation.

Invoice No	Line Item	Part No.	Descripción	SDR Qty	Org Qty	UoM	Price	Subtotal	Doc. Date
NO DATA.									

Step 3. Then below pop-up screen appered. And please setting Period and input PO No or Invoice No and click

SAP NetWeaver Portal - Windows Internet Explorer

**Order History for SDR**

Period 2015.02.28 ~ 2015.05.29 PO No.  Part No.  Invoice No.

Invoice No	PO No.	Line Item	Part No.	Descripción	Qty	Unit	Net Price	Subtotal	Curren	Doc. Date
<input checked="" type="checkbox"/> 9003481276	2015-03-0	000010	6655185	BEARING	1	EA	11.79	11.79	USD	2015-03-04

Step 4. Please input "SDR Qty" and "Comments". And attache related picture. If you input all option, please click

#### SDR Create

5

Claim Reason \* Wrong Parts  
SDR Target \*   
Other Charge Please include any other charges in next "Comments" section with detailed explanation.

Invoice No	Line Item	Part No.	Descripción	SDR Qty	Org Qty	UoM	Price	Subtotal	Doc. Date
9003481276	000010	6655185	BEARING	<input type="text" value="1"/>	1	EA	11.79	11.79	2015-03-04

Comments  
Wrong parts shipped.

3

4

5

6

Step 5. Then SDR Claim document create is done.

DOOSAN Parts Wildcat Machinery Inc. 10214326 last logon time : 2015.05.29 13:22:37.31  
Order SDR Status Parts Search Home Dealer Info User Info log-off

**SDR Create**

Claim Reason \* Wrong Parts  
SDR Target \* Search SDR Target  
Other Charge Please include any other charges in next "Comments" section

Invoice No Line Item Part No. 9003481276 000010 6655185 BEARING  
Comments  
Wrong parts shipped.

Do you really want to create the return order?  
확인 취소

delete Save

### Second, SDR List

DOOSAN Parts Wildcat Machinery Inc. 10214326 last logon time : 2015.06.08 17:05:40 , 11  
Order SDR Status Parts Search Home Dealer Info User Info log-off

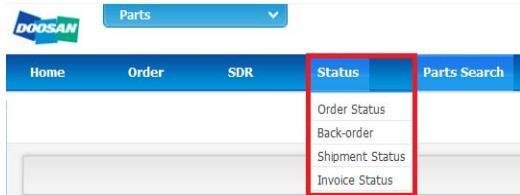
**SDR List**

Date 2014.06.01 ~ 2015.06.08 Return No. Part No.

SDR Status  ALL  Not Processed  Accept SDR  Reject  Credit Memo

SDR No.	PO No.	Line Item	Part No.	Description	Qty	Price	Unit	Currency	Status	Date	Other Charge	Detail
NO DATA.												

#### 4.Status



DOOSAN Parts

Home Order SDR Status Parts Search

- Order Status
- Back-order
- Shipment Status
- Invoice Status

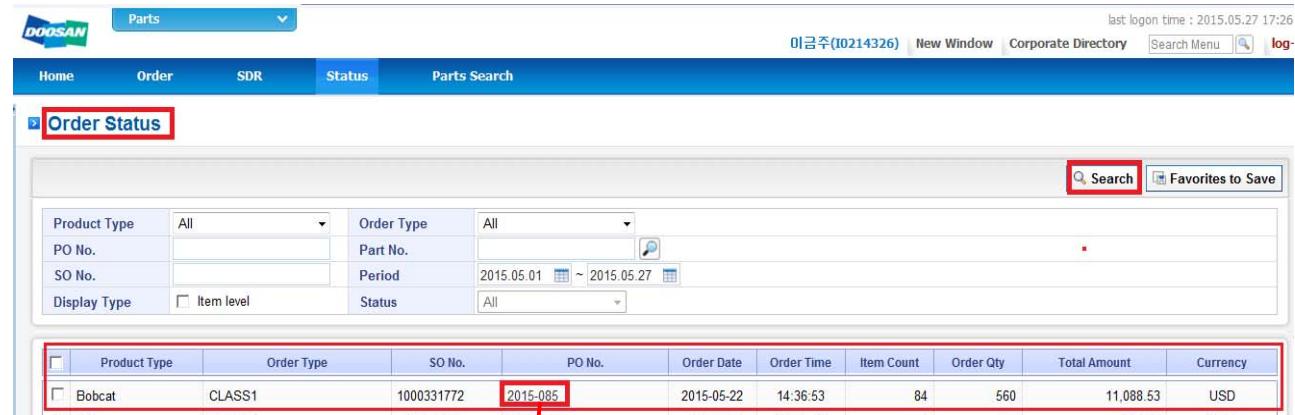
There are four(4) options in "Status" Menu like following

Order Status  
Back-Order(Not available)  
Shipment Status  
Invoice Status

##### First, Order Status

> You can check order status and download "Order confirmation" and "Proforma Invoice".

Step 1. You can check order status using PO No. SO No. and period. And click



DOOSAN Parts

Home Order SDR Status Parts Search

Order Status

Product Type: All Order Type: All

PO No.:  Part No.:

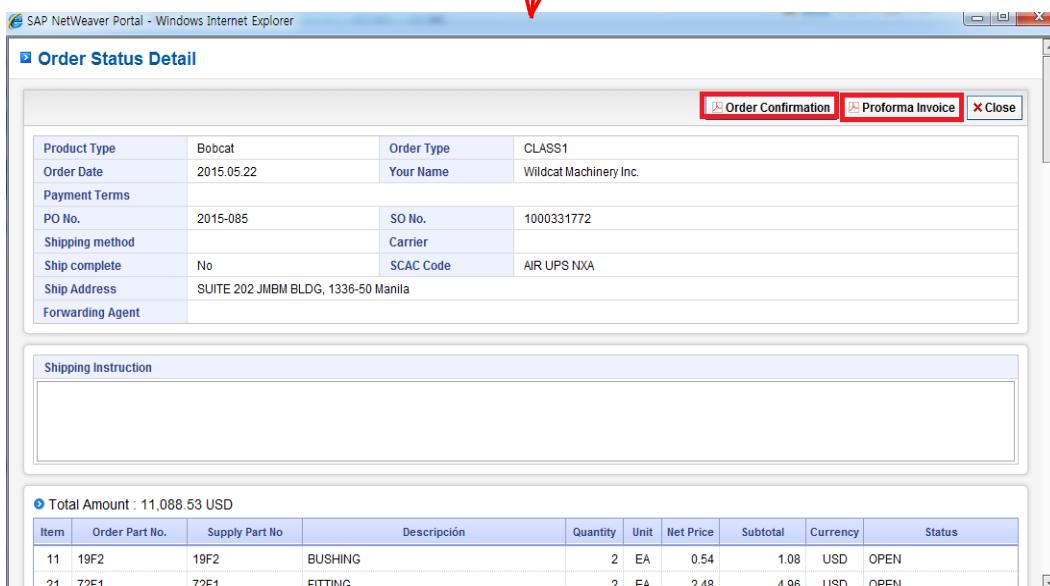
SO No.:  Period: 2015.05.01 ~ 2015.05.27

Display Type:  Item level Status: All

Search Favorites to Save

Product Type	Order Type	SO No.	PO No.	Order Date	Order Time	Item Count	Order Qty	Total Amount	Currency
Bobcat	CLASS1	1000331772	2015-085	2015-05-22	14:36:53	84	560	11,088.53	USD

Step2. Please click "PO No." and you can see "Order confirmation" and "Proforma Invoice" icon. Then you can download them.



SAP NetWeaver Portal - Windows Internet Explorer

### Order Status Detail

Order Confirmation Proforma Invoice Close

Product Type	Bobcat	Order Type	CLASS1
Order Date	2015.05.22	Your Name	Wildcat Machinery Inc.
Payment Terms			
PO No.	2015-085	SO No.	1000331772
Shipping method	Carrier		
Ship complete	No	SCAC Code	AIR UPS NXA
Ship Address	SUITE 202 JMBM BLDG, 1336-50 Marilao		
Forwarding Agent			

Shipping Instruction

Total Amount : 11,088.53 USD

Item	Order Part No.	Supply Part No.	Descripción	Quantity	Unit	Net Price	Subtotal	Currency	Status
11	19F2	19F2	BUSHING	2	EA	0.54	1.08	USD	OPEN
21	72F1	72F1	FITTING	2	EA	2.48	4.96	USD	OPEN

## Second, Shipment Status

> You can check order status and download "Commercial Invoice", "Packing List" and AR Invoice like following.

last logon time : 2015.05.27 17:26:38

이금주(I0214326) | New Window | Corporate Directory | Search Menu | log-off

Home Order SDR Status Parts Search

**Shipment Status**

SO No. PO No. Part No. Period 2015.05.01 ~ 2015.05.27

Search Commercial Invoice Packing List Excel

	Shipment No.	Amount	Currency	Weight	FA tracking ID	Planning Date	Completion Date	End Date
<input type="checkbox"/>	0650008226	26.40	USD	0.04 KG		2015-05-13		
<input type="checkbox"/>	0650008238	11104.10	USD	68.48 KG		2015-05-22		

SAP NetWeaver Portal - Windows Internet Explorer

**Shipment Detail**

AR Invoice Close

	Delivery No.	PO No.	Shipping Address	Date
<input type="checkbox"/>	8003935283	2015-080	Wildcat Machinery Inc.	2015.05.13

Item No.	Part No.	Description	QTY	Unit	Price	weigh
NO DATA.						

## Third, Invoice Status

last logon time : 2015.05.27 17:26:38

이금주(I0214326) | New Window | Corporate Directory | Search Menu | log-off

Home Order SDR Status Parts Search

**Invoice Status**

Search

Invoice No.	Part No.	Category	SO No.	Invoice Amount	Currency	PO No.
9003663124		Invoice	3001034969	16,884.35	USD	2015-070
9003696238		Invoice	1000331772	12,813.05	USD	2015-085
9003696338		Invoice	1000331772	262.53	USD	2015-085

**Total Amount : 29,959.93**

SAP NetWeaver Portal - Windows Internet Explorer

## Invoice Status Detail

**Invoice Status Detail**

Close

Invoice No.	Invoice Date	Category	SO No.	Invoice Amount	Currency	PO No.
9003663124	2015-05-08	Invoice	3001034969	16,884.35	USD	2015-070

**Total Amount : 16,884.35**

PO No.	Part No.	Descripción	Qty	UM	Amount	Currency	Weight
2015-070	7017202	TURBOCHARGER	1	EA	1,493.19	USD	5.126KG
2015-070	7104510	EDGE, CUTTING BOLT-ON 74"	3	EA	455.13	USD	78.924KG
2015-070	97D8	NUT	80	EA	52.80	USD	3.600KG
2015-070	9G824	SCREW	80	EA	97.60	USD	3.600KG
2015-070	6736390	SKID BAR	2	EA	17.18	USD	5.896KG
2015-070	7104509	EDGE CUTTING BOLT-ON 50"	2	EA	210.00	USD	10.000KG

## \*Air Freight Tracking Check

1. You can check the tracking No in Commercial invoice like following.

**EXPORT COMMERCIAL INVOICE** Page 1 of 2

Doosan Infracore Bobcat Korea Co., 26F, Doosan Tower, 275 Jangchungdan-ko, Jung-gu Seoul, 100-730	Telephone : 82-2-3398-0114 Facsimile : 82-2-3398-2569 VAT Reg No. 825-86-00024	Date of Shipment : 2015.06.05 Print Date : 2015.06.10 Invoice Number: 7000525544
INVOICE TO Customer Number : 1117229	Bill To : Wildcat Machinery Inc. SUITE 202 JMB BLDG, 1336-50 A. MABINI ST, ERMITA Manila 1000 Philippines	Ship To : Wildcat Machinery Inc. SUITE 202 JMB BLDG, 1336-50 A. MABINI ST, ERMITA Manila 1000 Philippines
Delivery To : DHX AIR 1750 Central Ave. Roselle IL 60172 USA	Ship to Vat :	Delivery To : DHX AIR 1750 Central Ave. Roselle IL 60172 USA
		Date of Shipment : 2015.06.05 Port of loading : Carrier/Vessel/Airline Name : FA tracking ID : 1Z0WX9880352555715 Port of discharge :

2. And please go to the forwarder hompage, then you can check tracking status using tracking number of Commercial invoice like following.

The screenshot shows the UPS tracking website. On the left, a search bar contains the tracking number '1Z0WX9880352555715'. Below the search bar, there are buttons for 'Track' and 'Track >'. On the right, the tracking result for '1Z0WX9880352555715' is displayed. The status is 'Delivered' with a green background. The delivery date is 'Monday, 06/08/2015 at 9:27 A.M.' and the location is 'ROSELLE, IL, US'. The package was left at 'Dock' and signed by 'GILL'. A 'Continue' button is visible, along with a link to 'Request Status Updates >'. The right sidebar includes 'UPS Live Chat' and sections for 'Shipping Information' (To: ROSELLE, IL, US) and 'Shipped By' (UPS Ground).

## \*Ocean Freight Tracking Check

> Booking confirmation will be provided to dealer once booking schedule confirmed. (see below example)

> If you received Booking confirmation from CSR or Sales manager, you can check "Estimated Sailing Date" and Original B/L documents will be generated once sailed.

5/6/2015

<b>LCL</b>	<b>LESS THAN CONTAINER LOAD</b>
<u>APL LOGISTICS</u>	Shipped through KUEHNE & NAGEL
<u>APL REF#</u>	HALCON 050515
<u>Destination</u>	SINGAPORE
<u>Vessel</u>	APL NEW JERSEY V.36
<u>Sailing Date</u>	5/24/15 Los Angeles
<u>Arrival</u>	6/15/15 Singapore
<u>Booking</u>	CHI / SIN / B36535
<u>K&amp;N REF#</u>	6350-0647-505.013
<u>Pieces</u>	8
<u>Weight (lbs.)</u>	5,813
<u>cubic feet</u>	290

## 5. Parts Search.

DOOSAN Parts

Home Order SDR Status Parts Search

Parts Search

There is only one manu in "Parts Search".  
Parts Search.

### First, Parts Search

Step 1. Please select "Product Type" and input parts number that you find in "Parts No." field. And click "Parts Serach" button.

There are two optinos on "Product Type"

-Bobcat : Sourcing from US

-Bobcat Europe : Sourcing from Europe

Product Type \* Bobcat

Bobcat

Bobcat Europe

Step 2. Then you can check description, weight, MOQ(Minimum qty), Net price and Currency.

DOOSAN Parts

last logon time : 2015.05.27 17:26:38

이금주(I0214326) New Window Corporate Directory Search Menu log-off

Home Order SDR Status Parts Search

Parts Search

Product Type \* Bobcat Part No. 7023083 Parts Desc

Part No.	Descripción	Weight	MOQ	Net Price	Currency
7023083	OIL, 15W40 55 GAL DRUM	181.437 KG	1	561.64	USD